

**JOINT POWERS AGREEMENT BETWEEN THE COUNTY OF SAN MATEO AND  
THE CITIES OF ATHERTON, BELMONT, BRISBANE, EAST PALO ALTO, FOSTER  
CITY, HALF MOON BAY, MILLBRAE, PACIFICA, PORTOLA VALLEY, SAN  
CARLOS, AND WOODSIDE, RELATING TO LIBRARY SERVICES**

This is an agreement between the County of San Mateo and the cities of Atherton, Belmont, Brisbane, East Palo Alto, Foster City, Half Moon Bay, Millbrae, Pacifica, Portola Valley, San Carlos, and Woodside (hereinafter "Parties"), relating to the joint exercise of powers over library services throughout the San Mateo County Library System.

**WHEREAS**, the San Mateo County Free Library System (hereinafter the "Library System"), which is comprised of the unincorporated area of the County and of the other Parties, has authority to provide library services within its jurisdiction, and is governed by the San Mateo County Board of Supervisors; and

**WHEREAS**, the Parties have independent authority to provide library services within their jurisdictions; and

**WHEREAS**, the provision of library services to the residents of the unincorporated area of the County and of the other Parties is enhanced and made more efficient by a coordinated program among the public entities who comprise the Library System; and

**WHEREAS**, the Joint Powers Law (Government Code §6500 et. seq.) permits public entities, after receiving the prior consent of their respective legislative bodies, to jointly exercise powers common to the contracting parties, including the power to provide for library services; and

**WHEREAS**, the County Service Area Act (Government Code §25210 et. seq.) provides for alternative methods of providing for services within unincorporated areas of the County and within

those cities which choose to participate in a County Library Service Area (hereinafter “Service Area”); and,

**WHEREAS**, the Parties may request the San Mateo Local Agency Formation Commission (LAFCO) to approve the creation of a County Library Service Area to include the unincorporated area of the County and other Parties, to provide library services.

**NOW THEREFORE, IN CONSIDERATION OF THE MUTUAL PROMISES AND COVENANTS CONTAINED HEREIN**, the parties to this agreement agree as follows:

**I. Establishment of Library Joint Powers Authority; Purpose of Agreement.**

**A. Joint Powers Authority Created.**

The parties to this agreement, with the consent of their respective legislative bodies, hereby join together for the purpose of providing extended library services within their communities and by establishing a Library Joint Powers Authority (hereinafter “Library JPA”) to exercise the powers described herein. The Library JPA shall be an entity which is separate from the parties to this agreement and shall be responsible for the administration of this agreement. Except as otherwise provided herein, the debts, liabilities and obligations of the Library JPA shall be the debts, liabilities and obligations of the entity and not the debts, liabilities, and obligations of the parties to this Agreement.

**B. Purpose and Functions of the Library JPA.**

1. Provide policy direction and governance for the San Mateo County Free Library System.

2. Carry out the functions required by Joint Powers Authority Agreement.

3. Approve the budget and disposition of revenues for Library System Services.

4. Approve and oversee the services and programs of the Library System.

**C. Library JPA Operating Rules and Restrictions - Designation.**

The Library JPA shall operate under and be governed by the rules and regulations and legal restrictions and requirements applicable to the County.

**D. County Service Area**

The parties by execution of this Joint Powers Agreement also hereby consent to the initiation of and the formation of a County Service Area for library purposes.

**II. Additional Parties.**

The parties agree that additional cities may become parties to this Agreement on such terms and conditions as may be approved by a majority of the members of the Library Joint Powers Governing Board (hereinafter "Governing Board"). One condition to participation shall be that all Parties and their residents shall have reciprocal access to library facilities, materials and services of all other Parties.

**III. Term of Agreement; Termination and Withdrawal.**

This Joint Powers Agreement shall commence upon its execution by the County and a majority of the Cities listed on page one of this Agreement. The Agreement shall continue, uninterrupted, until two-thirds of the members vote to terminate the Agreement. An individual Party

may withdraw effective at the end of the fiscal year from this Agreement upon the giving of written notice by December 31st of its intent to withdraw from the JPA effective July 1st of the following fiscal year. For purposes of this JPA, the fiscal year shall run from July 1st of one calendar year to June 30th of the following calendar year. The withdrawal of any Party from this Agreement shall in no way affect the rights and obligations of the remaining Parties. If a Party withdraws from this agreement, such Party shall not be entitled to the return of any funds contributed to the JPA nor to the return in cash or in kind of any materials or supplies and such party shall take on the obligation to provide library services to its residents.

In the event a Party fails to make any required contribution as set forth in a budget approved in accordance with section XIV of this Agreement or otherwise fails to approve the budget adopted by the Governing Board, the Party shall not receive services to be paid for by that party's required contribution.

#### **IV. Disposition of Property Upon Termination.**

Upon termination of this Agreement, any surplus money on hand shall be returned in proportion to the contributions made by the Parties who are still active members at the time of termination. Upon termination, title to all property, including facilities, buildings, materials and equipment owned by a Party upon execution of this agreement shall remain in the ownership of that Party, except as otherwise provided by this Agreement. All property acquired by the JPA during the term of this agreement shall become the property of the County Free Library System. Parties shall retain the right to acquire capital outlay items to be used by the JPA with ownership retained by the Party.

**V. Creation of Governing Board; Composition.**

There hereby is created the Library Joint Powers Governing Board which shall administer this agreement. The Governing Board shall be comprised of one representative from each Party, selected by the Party from the elected legislative body of that Party. Each Party may designate one alternative representative who will be a member of that Party's legislative body. The selection process and length of tenure for each Governing Board representative and any alternate shall be determined by the governing body of each Party. Governing Board representatives shall serve without compensation. The policies of the Library System shall be directed by the Governing Board.

**VI. Actions of the Governing Board.**

Actions of the Governing Board shall be taken only if a quorum is in attendance and shall be effective upon approval of a majority of the members present. The Governing Board shall select a chairperson and vice-chairperson and shall meet at least annually to consider and approve the operating and capital budget of the Library JPA for the next fiscal year and to elect officers. The Board may also hold other special meetings as convened by the Chairperson.

**VII. Powers of Governing Board.**

The JPA, through its Governing Board, may acquire, purchase, lease, own or dispose of property and equipment, and make and enter contracts, as may be required to meet the purposes of this agreement. It may employ agents and employees, operate public works improvements and facilities, sue and be sued in its own name, incur debt, and invest surplus funds.

The Governing Board may delegate any or all of these powers, except the power to sue and be sued, to the Operations Committee or County Librarian for purposes of program development and implementation or policy formulation.

**VIII. Operations Committee.**

An Operations Committee shall be responsible for administration and oversight of the day to day operations of the Library System, working through the County Librarian. The Operations Committee will be comprised of the Chief Executive Officer of each Party, or his/her designee and will serve without consideration of terms or tenure and without additional compensation. The Operations Committee will meet at least quarterly, but may meet more often, upon the call of its Chairperson, as needed.

**IX. Notice of Meetings.**

Notice of the time and place of all regular meetings shall be given in accordance with the Brown Act and shall be posted in all community libraries in the County Library System. The County Library and Governing Board Chairperson shall be responsible for preparation and posting of the Board's agenda in compliance with the Brown Act. The County Librarian and the Operations Committee Chair shall be responsible for the preparation and posting of the agenda for the Operations Committee in compliance with the Brown Act.

**X. Quorum.**

A majority of the members of the Governing Board and of the Operations Committee shall constitute a quorum at any regular or special meeting of the Governing Board or Operations Committee respectively. A majority of affirmative votes of those present are necessary for action to be taken.

**XI. Employees and Support Services.**

The County Librarian shall be appointed and employed by the County of San Mateo. The JPA for a minimum period of five years shall contract with the County to provide staff services to the

Library System and such staff shall be subject to the County's labor agreements and personnel rules. The costs of such services shall be paid for from JPA funds. The County will consult with the JPA Governing Board regarding any personnel rule changes. The JPA also may contract with any other party or may employ its own personnel for additional personnel services deemed necessary.

The Governing Board may contract to provide other administrative services such as legal, purchasing, payroll, budget and other support services to the Library System JPA with the costs of these services paid for from JPA funds.

**XII. Property.**

A. Ownership of and responsibility for real property shall be as described in Exhibit A attached and incorporated by this reference.

B. The materials in the Library collection and all furniture and equipment used for Library services shall be and remain the property of the Library System on termination of this Agreement except as otherwise provided in Section IV. Insurance for this material is the responsibility of the Library System.

**XIII. Library Policies.**

All policies relating to the provision of library services, including hours, organization, staffing levels and type, and other services, shall be determined by the Governing Board, unless specifically delegated to the Operations Committee. Current policies with respect to the library shall continue in full force and effect until changed by the Governing Board or Operations Committee, if so delegated by the Governing Board. In addition, the Library System remains subject to general State laws with respect to libraries, including Education Code section 19146 which vests power to select materials in the County Librarian.

**XIV. Financial Provisions.**

**A. Adoption of Annual Budget.**

The Board shall adopt by July 1st of each year an annual operating budget for the JPA setting forth anticipated expenses, financing sources and proposed service levels necessary to carry out the purposes of this Agreement. The fiscal year for the Library JPA shall be from July 1st of each calendar year to June 30th of the following calendar year. Immediately after approving the annual budget, the Board shall refer the budget to the governing bodies of the parties for the purposes of securing from them any necessary contributions and/or appropriations as set forth in the budget. Each party shall deposit its monetary contribution to the budget with the JPA Treasurer on or before August 1st of each fiscal year. If a party fails to pay its annual contribution, it shall not receive services to be paid for by that contribution. Any individual party may enhance library services at particular libraries with additional funds contributed by that party.

**B. Revenues.**

The parties to this agreement hereby reconfirm existing Library System revenue sources and commit to their continuance at their current proportion to the extent permitted by general law. These revenue sources include:

- a. Property Tax
- b. Motor Vehicle in Lieu tax distributed to libraries
- c. Public Library Fund
- d. State and Federal Library Services Act funds
- e. Interest



**C. Allocation of Property Tax Dollars.**

Notwithstanding any other provision of this agreement for each fiscal year the library service revenue allocated to libraries in each city shall not be less than the estimated library property tax revenue attributable to property located in that city. It shall be the responsibility of the Governing Board to develop a budget which guarantees this provision. In the event that the allocated library service revenue exceeds the amount required to maintain the minimum library service hours for each city as described in this agreement, such excess funds shall be spent on library related activities within that city including, but not limited to, facility maintenance, facility remodeling or expansion, increased service hours, or increased book purchases. Before expending such excess funds, the Governing Board shall solicit the views of the affected City Council and such views shall be given substantial weight in any Governing Board decision.

**D. Funding Formula.**

Parties to this agreement hereby reconfirm the following "funding formula"; funding of personnel and operation at each library facility shall be a function of three equally weighted factors: circulation and walk-in use, property tax contribution and population of each community's service area, adjusted so as to provide minimum service levels, as set forth below.

**E. Minimum Service Levels.**

The Parties to this agreement agree to minimum service levels as follows, provided revenues are maintained at the 1997-98 fiscal year level:

1. For parties of less than 10,000 in population, base library service shall be 40 hours per week and for parties of over 10,000 in population, base library service shall be 60 hours per week.

The County will contribute \$225,000 in fiscal year 1998-99 to support these hours. In each subsequent fiscal year the County will contribute an amount equal to \$225,000 plus an adjustment based on the change in the Consumer Price Index (CPI) as published by the United States Bureau of Labor Statistics for the San Francisco-Oakland Metropolitan Area. For fiscal year 1999-2000 the adjustment shall be based on the change in the CPI for the period January 1998 to January 1999. For future fiscal years the adjustment shall be based on the change in the CPI for the period January 1998 to the January preceding the start of the fiscal year. For fiscal years 1999-2000 through 2002-2003 the County will, in addition, contribute an amount equal to the shortfall, if any, in the library system budget needed to provide the minimum level of service specified in this section. The County contributions described in this section of the agreement are in addition to the amounts that the County has agreed to provide as specified elsewhere in this agreement.

2. The funding formula will be applied to allocate all additional available revenues to all member jurisdictions.
3. Library services provided through the Pacifica libraries will be maintained at 74 hours per week beginning in 1998-99 and continuing for five years. Authority revenues will be used to fund a maximum

of 60 branch service hours per week in Pacifica, and the County will contribute revenue to fund 14 additional weekly service hours for five years. At the end of the five year period, as revenues are available, service hours in Pacifica will be funded in the same fashion as other jurisdictions. For fiscal year 1998-99 the County shall contribute \$62,616 to pay for the maintenance and repair costs for the Pacifica and Sanchez libraries. For the fiscal years 1999-2000 through 2002-2003 the County shall make a similar contribution subject to adjustment based on changes in maintenance and repair costs.

4. Bookmobile service will continue on the 1997-98 schedule, with minor adjustments to be made by the County Librarian as he/she deems appropriate in order to meet the responsibilities of a professional Library. This service is to be funded from the Administrative account.
5. Administrative, collection and technical services support will be provided appropriate to each branch's public service hours. Administration and other central services, the Bookmobile, Project Read and Peninsula Library System costs, payments to Redwood City and Daly City for library services provided to residents of Fair Oaks, Colma, and Broadmoor and collection replacement and a base service level of 40 or 60 hours per party will be funded prior to application of the funding formula.

6. Each Party may supplement revenues to provide for enhanced services at individual library facilities, but no party shall be required to make a revenue contribution for additional services beyond the minimum service levels provided for in this agreement.
7. Each Party has the right to use its allocated library services revenues for facility maintenance costs or library patron services. The service levels defined in this agreement for each city are based on the assumption of responsibility for library, facility maintenance and repair as described in Exhibit A. However, notwithstanding the provisions of Exhibit A, each city may elect to accept a reduction in the level of service to which it would otherwise be entitled in return for a corresponding reduction in its obligation for maintenance and repair costs. Such election by a city must be accompanied by a resolution duly adopted by the City Council of said city.

**F. Half Moon Bay Facility**

In the event the City of Half Moon Bay decides to either replace or significantly remodel and expand the Half Moon Bay Library, the County agrees to contribute 50% of the costs associated with any such replacement or remodeling in recognition that approximately 50% of the population served by the Half Moon Bay Library comes from unincorporated areas. If there is a significant change in the unincorporated area population either by annexation to the City of Half Moon Bay or incorporation of a new city then the County contribution to the remodel or expansion of the Half Moon Bay Library will be renegotiated by the County and the City of Half Moon Bay. Any budget

for such facility construction must be mutually agreed to by the County Board of Supervisors and the Half Moon Bay City Council prior to the County making this contribution.

**G. Waiver of Property Tax Allocation Fee**

The County agrees that it shall waive the imposition of the Property Tax Allocation Fee for Library property tax revenue collected from the unincorporated areas.

**H. Treasurer.**

The Joint Powers Authority shall designate one of its members to act as Treasurer for the Library JPA. The Treasurer shall be the depository for and have custody of all funds of the JPA from whatever source. The duties of the Treasurer shall include preparation of periodic reports of receipts and disbursements, and all other duties of the Treasurer as set forth in Government Code section 6500, et. seq.

**I. Controller/Auditor.**

The Joint Powers Authority shall designate one of its members to act as Controller/Auditor for the Library JPA. The Controller/Auditor shall be responsible for all duties required of such by Government Code section 6500, et seq., including preparing or contracting for preparation of regular audits and shall ensure strict accountability of all funds and report all receipts and disbursements.

**J. Legal Counsel.**

The Joint Powers Authority shall designate one of its members to act as legal counsel.

**K. Access to Property; Bonding.**

The officers, employees and other persons having access to the property of the JPA shall be specifically designated by the Governing Board, or by the Operations Committee if this authority is delegated by the Governing Board, and bonded in an amount determined by that body.

**XV. Insurance Provisions.**

A. The County shall add the Library JPA to its existing excess liability insurance coverage and shall maintain such coverage in full force and effect during the life of the Agreement. Said excess liability insurance coverage has a \$250,000 self-insured retention by the County.

Unless the parties determine otherwise, County shall provide for the defense of any claims or litigation within the \$250,000 self-insured retention.

B. Any out of pocket expense or loss, by way of judgment or settlement, arising out of the operation of this Agreement, within the limits of the County's \$250,000 self-insured retention shall be paid from the Library JPA funds. Any additional costs incurred by County in adding the Library JPA to its excess liability insurance coverage shall be borne by the JPA.

**XVI. Notices.**

The County Librarian shall file all notices with the Secretary of State as required by Government Code Section 6503.5 and shall be responsible for any other notices required by law.

**XVII. Amendments.**

This Joint Powers Agreement may be amended by the parties to this agreement. In the event there is a change in law affecting a material term of this agreement, the Parties agree to engage in good faith negotiations on a successor agreement within 45 days being notified of the change in law.

**XVIII. Authorization and Execution.**

By the execution of this Agreement, each Party hereby authorizes its respective Chief Elected Official to execute such documents as may be necessary to carry out the terms of this Agreement. This Agreement may be signed in counterparts, each of which shall be deemed an original, and all of which constitute one and the same agreement.

EXHIBIT A  
Real Property

A. Libraries owned by the County in the cities of Half Moon Bay, Pacifica and Woodside shall be transferred to the cities in which they are located, as expeditiously as possible in compliance with all county and state laws and procedures. After transfer of ownership each city shall assume full responsibility for repairs and maintenance of the library facilities in its jurisdiction. In the event any of these cities withdraws from the JPA it will retain ownership of the Library buildings but it will also assume full responsibility for the provision of library services to its residents pursuant to a contract between the County and the withdrawing city.

B. The County library located in East Palo will remain in County ownership unless otherwise agreed by County and East Palo Alto. County shall be responsible for maintenance and repair of this facility as long as it remains in County ownership.

C. Responsibility for the maintenance and repair of libraries owned by individual cities shall be the sole responsibility of the city owning such library. This provision applies to the cities of Atherton, Belmont, Brisbane, Foster City, Millbrae, Portola Valley and San Carlos.

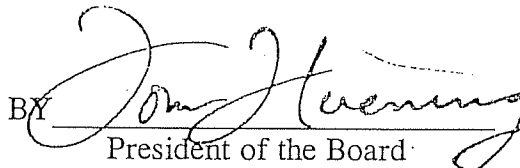
IN WITNESS WHEREOF, the parties, by their duly authorized representatives, have affixed their hands on the dates indicated below.

Dated: DEC 15 1998

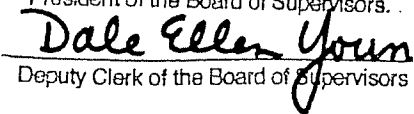
COUNTY OF SAN MATEO

ATTEST

  
Clerk of the Board

BY   
President of the Board  
of Supervisors

Certificate of Delivery  
(Government Code Section 25103)  
I certify that a copy of the original document filed  
with the Office of the Clerk of the Board of Supervisors  
of San Mateo County has been delivered to the  
President of the Board of Supervisors.

  
Deputy Clerk of the Board of Supervisors

Dated: \_\_\_\_\_

TOWN OF ATHERTON

ATTEST:

\_\_\_\_\_  
Clerk of Town Council

BY \_\_\_\_\_  
Mayor

Dated: \_\_\_\_\_

CITY OF BELMONT

ATTEST:

\_\_\_\_\_  
Clerk of City Council

BY \_\_\_\_\_  
Mayor

Dated: \_\_\_\_\_

CITY OF BRISBANE

ATTEST:

\_\_\_\_\_  
Clerk of City Council

BY \_\_\_\_\_  
Mayor



IN WITNESS WHEREOF, the parties, by their duly authorized representatives, have affixed their hands on the dates indicated below.

Dated: \_\_\_\_\_

COUNTY OF SAN MATEO

ATTEST:

\_\_\_\_\_  
Clerk of the Board

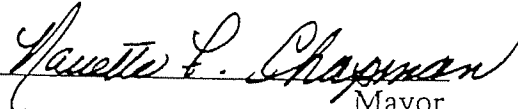
BY \_\_\_\_\_  
President of the Board  
of Supervisors

Dated: 1-9-99

TOWN OF ATHERTON

ATTEST:

  
\_\_\_\_\_  
Clerk of Town Council

BY   
\_\_\_\_\_  
Mayor

Dated: \_\_\_\_\_

CITY OF BELMONT

ATTEST:

\_\_\_\_\_  
Clerk of City Council

BY \_\_\_\_\_  
Mayor

Dated: \_\_\_\_\_

CITY OF BRISBANE

ATTEST:

\_\_\_\_\_  
Clerk of City Council

BY \_\_\_\_\_  
Mayor

IN WITNESS WHEREOF, the parties, by their duly authorized representatives, have affixed their hands on the dates indicated below.

Dated: \_\_\_\_\_

COUNTY OF SAN MATEO

ATTEST:

\_\_\_\_\_  
Clerk of the Board

BY \_\_\_\_\_  
President of the Board  
of Supervisors

Dated: \_\_\_\_\_

TOWN OF ATHERTON

ATTEST:

\_\_\_\_\_  
Clerk of Town Council

BY \_\_\_\_\_  
Mayor

Dated: \_\_\_\_\_

CITY OF BELMONT

ATTEST:

*Kathy Kern*  
\_\_\_\_\_  
Clerk of City Council

BY *Cristin Feunbach*  
\_\_\_\_\_  
Mayor

Dated: \_\_\_\_\_

CITY OF BRISBANE

ATTEST:

\_\_\_\_\_  
Clerk of City Council

BY \_\_\_\_\_  
Mayor

IN WITNESS WHEREOF, the parties, by their duly authorized representatives, have affixed their hands on the dates indicated below.

Dated: \_\_\_\_\_

COUNTY OF SAN MATEO

ATTEST:

\_\_\_\_\_  
Clerk of the Board

BY \_\_\_\_\_  
President of the Board  
of Supervisors

Dated: \_\_\_\_\_

TOWN OF ATHERTON

ATTEST:

\_\_\_\_\_  
Clerk of Town Council

BY \_\_\_\_\_  
Mayor

Dated: \_\_\_\_\_

CITY OF BELMONT

ATTEST:

\_\_\_\_\_  
Clerk of City Council

BY \_\_\_\_\_  
Mayor

Dated: 1/11/99

CITY OF BRISBANE

ATTEST:

Sheri Marie Schroeder  
Clerk of City Council  
Sheri Marie Schroeder

BY Cyril G. Bologoff  
Cyril G. Bologoff, Mayor

Dated: 2/17/99

CITY OF EAST PALO ALTO

ATTEST:

*Sharon Hicks*

Clerk of City Council

BY *R. B. Jones*  
Mayor

Dated: \_\_\_\_\_

CITY OF FOSTER CITY

ATTEST:

\_\_\_\_\_  
Clerk of City Council

BY \_\_\_\_\_  
Mayor

Dated: \_\_\_\_\_

CITY OF HALF MOON BAY

ATTEST:

\_\_\_\_\_  
Clerk of City Council

BY \_\_\_\_\_  
Mayor

Dated: \_\_\_\_\_

CITY OF MILLBRAE

ATTEST:

\_\_\_\_\_  
Clerk of City Council

BY \_\_\_\_\_  
Mayor

Dated: \_\_\_\_\_

CITY OF PACIFICA

ATTEST:

\_\_\_\_\_  
Clerk of City Council

BY \_\_\_\_\_  
Mayor

Dated: \_\_\_\_\_

CITY OF EAST PALO ALTO

ATTEST:

\_\_\_\_\_  
Clerk of City Council

BY \_\_\_\_\_  
Mayor

Dated: \_\_\_\_\_

CITY OF FOSTER CITY

ATTEST:

*Theresa Behr*  
\_\_\_\_\_  
Clerk of City Council

*[Signature]*  
BY \_\_\_\_\_  
Mayor

Dated: \_\_\_\_\_

CITY OF HALF MOON BAY

ATTEST:

\_\_\_\_\_  
Clerk of City Council

BY \_\_\_\_\_  
Mayor

Dated: \_\_\_\_\_

CITY OF MILLBRAE

ATTEST:

\_\_\_\_\_  
Clerk of City Council

BY \_\_\_\_\_  
Mayor

Dated: \_\_\_\_\_

CITY OF PACIFICA

ATTEST:

\_\_\_\_\_  
Clerk of City Council

BY \_\_\_\_\_  
Mayor

Dated: \_\_\_\_\_

CITY OF EAST PALO ALTO

ATTEST:

\_\_\_\_\_  
Clerk of City Council

BY \_\_\_\_\_  
Mayor

Dated: \_\_\_\_\_

CITY OF FOSTER CITY

ATTEST:

\_\_\_\_\_  
Clerk of City Council

BY \_\_\_\_\_  
Mayor

Dated: \_\_\_\_\_

CITY OF HALF MOON BAY

ATTEST:

*Dorothy R. Robbins*  
\_\_\_\_\_  
Clerk of City Council

BY *[Signature]*  
\_\_\_\_\_  
Mayor

Dated: \_\_\_\_\_

CITY OF MILLBRAE

ATTEST:

\_\_\_\_\_  
Clerk of City Council

BY \_\_\_\_\_  
Mayor

Dated: \_\_\_\_\_

CITY OF PACIFICA

ATTEST:

\_\_\_\_\_  
Clerk of City Council

BY \_\_\_\_\_  
Mayor

Dated: \_\_\_\_\_

CITY OF EAST PALO ALTO

ATTEST:

\_\_\_\_\_  
Clerk of City Council

BY \_\_\_\_\_  
Mayor

Dated: \_\_\_\_\_

CITY OF FOSTER CITY

ATTEST:

\_\_\_\_\_  
Clerk of City Council

BY \_\_\_\_\_  
Mayor

Dated: \_\_\_\_\_

CITY OF HALF MOON BAY

ATTEST:

\_\_\_\_\_  
Clerk of City Council

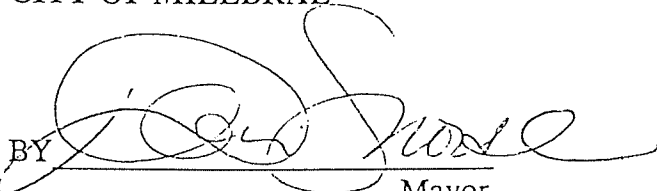
BY \_\_\_\_\_  
Mayor

Dated: 1/12/99

CITY OF MILLBRAE

ATTEST:

Cheryl Mitchell Wood  
Clerk of City Council

BY   
Mayor

Dated: \_\_\_\_\_

CITY OF PACIFICA

ATTEST:

\_\_\_\_\_  
Clerk of City Council

BY \_\_\_\_\_  
Mayor

Dated: \_\_\_\_\_

CITY OF EAST PALO ALTO

ATTEST:

\_\_\_\_\_  
Clerk of City Council

BY \_\_\_\_\_  
Mayor

Dated: \_\_\_\_\_

CITY OF FOSTER CITY

ATTEST:

\_\_\_\_\_  
Clerk of City Council

BY \_\_\_\_\_  
Mayor

Dated: \_\_\_\_\_

CITY OF HALF MOON BAY

ATTEST:

\_\_\_\_\_  
Clerk of City Council

BY \_\_\_\_\_  
Mayor

Dated: \_\_\_\_\_

CITY OF MILLBRAE

ATTEST:


\_\_\_\_\_  
Clerk of City Council

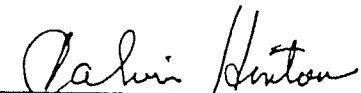
BY \_\_\_\_\_  
Mayor

Dated: Jan. 11, 1999

CITY OF PACIFICA

ATTEST:

  
\_\_\_\_\_  
Clerk of City Council

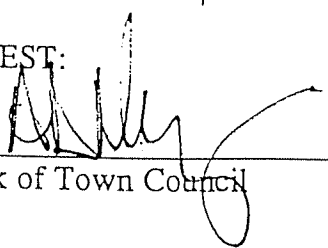
BY   
Mayor

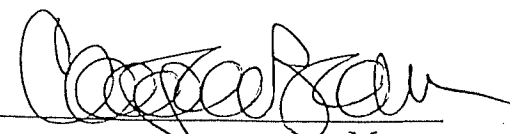


Dated: 1-13-99

TOWN OF PORTOLA VALLEY

ATTEST:

  
\_\_\_\_\_  
Clerk of Town Council

BY   
\_\_\_\_\_  
Mayor

Dated: \_\_\_\_\_

CITY OF SAN CARLOS

ATTEST:

\_\_\_\_\_  
Clerk of City Council

BY \_\_\_\_\_  
Mayor

Dated: \_\_\_\_\_

TOWN OF WOODSIDE

ATTEST:

\_\_\_\_\_  
Clerk of Town Council

BY \_\_\_\_\_  
Mayor

Dated: \_\_\_\_\_

TOWN OF PORTOLA VALLEY

ATTEST:

\_\_\_\_\_  
Clerk of Town Council

BY \_\_\_\_\_  
Mayor

Dated: \_\_\_\_\_

CITY OF SAN CARLOS

ATTEST:

*Deputy*  
*Christine Autone*  
Clerk of City Council

BY *Sylvia M. Nelson*  
Mayor

Dated: \_\_\_\_\_

TOWN OF WOODSIDE

ATTEST:

\_\_\_\_\_  
Clerk of Town Council

BY \_\_\_\_\_  
Mayor

Dated: \_\_\_\_\_

TOWN OF PORTOLA VALLEY

ATTEST:

\_\_\_\_\_  
Clerk of Town Council

BY \_\_\_\_\_  
Mayor

Dated: \_\_\_\_\_

CITY OF SAN CARLOS

ATTEST:

\_\_\_\_\_  
Clerk of City Council


BY \_\_\_\_\_  
Mayor

Dated: January 5, 1999

TOWN OF WOODSIDE

ATTEST:

Janet B. Haelsch  
Clerk of Town Council

BY   
Mayor