



**CITY OF PACIFICA
COUNCIL AGENDA SUMMARY REPORT**

7/24/2017

SUBJECT:

Approval of the Agreement Between the City of Pacifica and the Davey Tree Expert Company for Tree Maintenance Services and Emergency Tree Maintenance Services

RECOMMENDED ACTION:

Move to Approve the Agreement between the City of Pacifica and The Davey Tree Expert Company (Davey Tree) for Tree Maintenance Services and Emergency Tree Maintenance Services for FY2017-18; and authorize City Manager to execute the Agreement.

ALTERNATIVE ACTION:

Council may choose not to approve the contractual services agreement between the City of Pacifica and Davey Tree however, this will result in deferred tree maintenance and potential safety hazard to residents and City infrastructure. Staff is not recommending this alternative.

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BACKGROUND/DISCUSSION:

On July 13, 2015, the City entered into an agreement with Davey Tree for regular tree maintenance and emergency tree maintenance services. The original agreement listed the various tasks to be performed by Davey Tree as part of the City's tree maintenance program for FY 2015-16. All the tasks listed for FY2015-16 were satisfactorily completed. The original agreement allows the City to renew the contract upon mutually agreeable terms for three consecutive years. The City put together a task list to be performed by Davey Tree for FY 2016-17 and likewise, it completed the tasks satisfactorily.

For FY 2017-18, the City Arborist has prepared the attached tree maintenance task list ("Exhibit A" within Attachment 1). Davey Tree has submitted a proposal ("Exhibit B" within Attachment 2) for the sum of \$161,060 to perform these tasks. The City Arborist reviewed the submitted proposal and, based on his knowledge of how much time it will take to do the work, number of personnel required, as well as the amount of equipment involved, concluded that Davey Tree's cost proposal is very reasonable by industry standards. In addition, Davey Tree did not increase its personnel or equipment for this fiscal year.

Staff recommends approval of the Agreement between the City of Pacifica and The Davey Tree Expert Company for Tree Maintenance Services and Emergency Tree Maintenance Services

(Attachment 1).

RELATION TO CITY COUNCIL GOALS AND WORK PLAN: Approval of the agreement for contractual services with Davey Tree Company for tree maintenance is consistent with the following Council adopted goals:

- ***Preserve and Enhance Natural Resources:*** This agreement will enhance the visual appearance of trees by trimming and removing dead limbs. The agreement will also remove trees that pose a risk to City facilities such as parks and beaches.
- ***Maintaining a Safe Community:*** This agreement will make the City safer by removing dead limbs and trees that pose a risk of falling onto public or private property.
- ***Stewardship of City Infrastructure.*** This project will improve City infrastructure by removing trees that pose a risk to City streets and other facilities from falling trees and limbs.

FISCAL IMPACT:

Fiscal Impact will be in the amount of \$161,060 plus the cost of any emergency and unforeseen work. Currently, there is a total of \$170,000 budget for FY2017-18 to cover tree maintenance related work (\$150,000 in Gas Tax Fund 10 and \$20,000 in the General Fund 01). No additional budget authority is required.

ORIGINATED BY:

Public Works

ATTACHMENT LIST:

Attachment 1 - Davey Tree Contract Renewal FY2017-18 (PDF)