



**CITY OF PACIFICA
COUNCIL AGENDA SUMMARY REPORT**

6/22/2020

SUBJECT:

City Council Agenda Planning for Fiscal Year 2020-21 First Quarter

RECOMMENDED ACTION:

Confirm priority essential business items to be agendized for Council and Commission review during July, August, and September 2020 while continuing virtual meetings during the Coronavirus pandemic.

STAFF CONTACT:

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BACKGROUND/DISCUSSION:

During the Coronavirus pandemic and San Mateo County Health Officer shelter-in-place and physical distancing health orders, the City Council and Planning Commission have been conducting essential business through virtual Zoom meetings in compliance with Brown Act requirements. The last in-person Council meeting was a special meeting on March 18, in a physically distanced arrangement, to ratify the proclamation of local emergency and consider how to hold Council meetings, and how frequently, in the coming months during the pandemic. In anticipation of not being able to hold meetings with in-person public comment, the City Council indicated their preference to postpone consideration of major initiatives until it would be safe to allow in-person public engagement and input. This preference was also applied to City Commissions and Committees; any such meetings held during the crisis would necessarily be focused on essential business items only.

As the pandemic quickly worsened in late March and into April and San Mateo County health orders tightened, City Council and Planning Commission meetings became 100% virtual meetings, limited to essential business items, with public input occurring through alternative electronic methods. Therefore, numerous projects and initiatives have been disrupted over the last 13 weeks. During this same period, San Mateo County has experienced 2,625 COVID-19 cases and nearly 100 COVID-19 deaths. The number of cases continues to increase, with some parts of the country experiencing surges in the number of cases.

Due to the length of this health crisis and County health officer orders, and because it is unknown when in the future in-person public meetings will be allowed and safe, numerous major initiatives for Pacifica are becoming time-critical. Therefore, and because the Council and the community have gained experience and a level of comfort with conducting business in the virtual environment, the City Manager recommends that several major initiatives be reengaged in the coming months via virtual meetings, in addition to ongoing essential business items.

The City Manager recommends for the Council's consideration the following tentative agenda planning timeframe of major initiatives for July, August, and September. The major initiatives

needing reengagement by Council and/or Commissions include:

- *Unhoused in Pacifica Permit Parking Program:*
 1. Special City Council meeting the week of July 13, 2020, to present regulatory options and get direction on drafting the Ordinance. The regular City Council meeting on July 13 has two appeal items. In order to manage the duration of the meeting, a separate special meeting for the Unhoused in Pacifica Permit Parking Program is recommended;
 2. City Council meetings in August for first and second readings/adoption of ordinance.

- *Sharp Park Specific Plan:*
 1. Planning Commission meeting on July 20, 2020: Relay community feedback from pre-Coronavirus public input meetings and receive Planning Commission confirmation which will direct development of example policies;
 2. Community meeting conducted by staff early to mid-August: Introduce to the community the full range of topics to be addressed in the specific plan and receive feedback on the example policies;
 3. City Council meeting: Late September or October, for approval of land use framework of the specific plan;
 4. Once the specific plan land use framework is developed, both the specific plan and the General plan will begin the public hearing process in tandem with the Draft Environmental Impact Report.

- *Illegal Dumping and Public Garbage Cans:* City Council meeting in July or August to receive an update on the status of litter, illegal dumping, and illegal use of public garbage cans, and discuss ideas for next steps.

- *Beach Blvd Seawall Design:*
 1. City Council meeting July 13, 2020, to present a summary of the public engagement strategy and receive feedback;
 2. Virtual community engagement meeting by mid-August.

- *Commission/Committee Recruitments:* Conduct recruitment process, interviews, and selection for vacant/termed-out positions on several commissions/committees.

- *Vision 2025:* City Council review by September of proposed scope of work prior to release of Request for Proposals.

- *Beach Blvd Park/Plaza:*
 1. Parks, Beaches, and Recreation Commission meeting July 22 to provide final input on conceptual renderings and project phasing prior to City Council review;
 2. City Council meeting late August/early September to approve renderings and project phasing.

- *Surf Camps Policy:* If referral of work item to Parks, Beaches, and Recreation Commission is approved by City Council at the June 22 Council meeting, PB&R Commission meeting July 22 to review policy.

Reengaging these priority initiatives during the noted timeframes, combined with continuing Coronavirus response actions, Restoration of Operations actions, and other essential business activities is feasible within staffing and budgetary constraints.

It should be noted that the above timeline does not require holding a July 27, 2020, City Council meeting, which is the date the Council was going to consider cancelling for a summer break. If the Council is in agreement with this timeline, then the City Manager will agendize formal cancellation of the July 27 meeting on the July 13 City Council meeting agenda.

ALTERNATIVE ACTION:

The Council may wish to consider continuing to delay certain initiatives until in-person public meetings can safely occur.

FISCAL IMPACT:

There is no fiscal impact associated with the Council's action to confirm the recommended priority essential business items to be agendized for Council and Commission review during July, August, and September 2020.

ORIGINATED BY:

City Manager's Office

ATTACHMENT LIST: