



**CITY OF PACIFICA
COUNCIL AGENDA SUMMARY REPORT**

4/10/2017

SUBJECT:

Appointments to the Planning Commission and the Open Space and Parkland Advisory Committee.

RECOMMENDED ACTION:

Move to appoint one (1) applicant to the Planning Commission; appoint one applicant to the Open Space and Parkland Advisory Committee.

STAFF CONTACT:

Kathy O'Connell, City Clerk
o'connellk@ci.pacifica.ca.us
650-738-7307

BACKGROUND/DISCUSSION:

Vacant Committee Positions to be Filled

The City has recruited applicants for the Planning Commission and the Open Space and Parkland Advisory Committee, to fill vacancies due to resignations and expiring terms. These opportunities were advertised in the Pacifica Tribune and the City's website.

The open committee/commission positions are due to resignations and an expiring term as follows:

John Nibbelin - (expiring term) term expires March 2017
Paul Jones - (resignation) term expires May 2019

Staff received three (2) applications for the Planning Commission; four (4) applications for the Open Space and Parkland Advisory Committee. Interviews were conducted by the City Council on March 16, 2017. A list of applicants is included as Attachment 1.

Selection Process

Staff recommends that the Council appoint one applicant for the expiring term on the Planning Commission; appoint one applicant for the unexpired term on the Open Space and Parkland Advisory Committee using the following process at the meeting:

1. In order to facilitate reaching a consensus at the meeting, staff will circulate to all councilmembers a list of all applicants for the two commission/committees.
2. Staff will then ask each councilmember to place check marks next to the name(s) they would nominate for appointment to the Planning Commission and the Open Space and Parkland Advisory Committee.

3. After collecting the lists from councilmembers, staff will then tabulate the number of nominations for each applicant and report those applicants securing the highest number of nominations.

Upon receiving the report from staff, the Council will then make a formal motion to appoint selected applicants to the Planning Commission and the Open Space and Parkland Advisory Committee.

FISCAL IMPACT:

None.

ORIGINATED BY:

City Clerk

ATTACHMENT LIST:

List of Applicants (Planning Commission) (PDF)

List of Applicants (Open Space and Parkland Committee) (PDF)