



**CITY OF PACIFICA  
COUNCIL AGENDA SUMMARY REPORT**

**6/25/2018**

**SUBJECT:**

Approval of Contract Change Orders with R.E. Staite Engineering, Inc. for the Pacifica Pier Wall Caps Replacement Project

**RECOMMENDED ACTION:**

Approve Contract Change Orders 1 and 2 with R.E. Staite Engineering, Inc., amounting to \$41,649.47, for the Pacifica Pier Wall Caps Replacement Project; Approve increase in project budget by \$41,649.47, of which \$41,145.30 will be reimbursed by National Fish and Wildlife Foundation (NFWF); with the balance of \$504.17 covered by existing department budget.

**STAFF CONTACT:**

Lee Panza, Associate Civil Engineer  
(650) 738-3767  
[panzal@ci.pacifica.ca.us](mailto:panzal@ci.pacifica.ca.us)

**BACKGROUND/DISCUSSION:**

On June 12, 2017, Council approved the Construction Services Agreement with R.E. Staite Engineering, Inc., for the Pacifica Pier Wall Caps Replacement Project, in the amount of \$83,750. The project replaced the rotted wooden caps on top of the concrete railing bordering the pier. During construction, the lumber supplier suggested the use of kiln-dried lumber, instead of the previously specified air-dried wood, for longer life and superior finished surface. It was also discovered that all of the anchor bolts securing the wooden caps have rusted out and need to be completely replaced. The condition of the anchor bolts were unknown during the design phase as the anchor bolts were covered by wood plugs. These two items are considered changes to the contract that amounted to \$41,649.47. Staff immediately reached-out to National Fish and Wildlife Foundation (NFWF) for additional grant funding to cover this amount. NFWF staff kept assuring the City that they intend to pay for this additional work, but took a long time to provide the formal confirmation. With the assurance from NFWF, and because the contractor was already mobilized, staff authorized the work.

On March 28, 2018 the City finally received the confirmation email from NFWF approving \$41,145.30 of additional funding. This left a balance of \$504.17, which is considered as City's share and absorbed by the department's budget. Unfortunately, the delay in getting formal confirmation from NFWF with the exact amount in additional grant, the minimal amount in City contribution, and effort to keep construction going, caused staff to overlook the need to return to Council for approval of the Contract Change Orders and increase in budget funding.

The additional \$41,649.47 in change orders increased the project budget from \$83,750 to \$125,399.47, while the total amount in grants approved by NFWF also increased from \$83,750 to \$124,895.30. Public Works staff is now doing project close out and will be returning to the Council in the near future for the Notice of Completion. The City Manager recommends approval of Contract Change Orders 1 and 2 totaling \$41,649.47 and increase the project budget to \$125,399.47.

**ALTERNATIVE ACTION:**

There is no alternative action as the work has been completed. Not approving the change orders would have completely stopped the project as the anchor bolts were unusable and therefore the wooden caps can't be installed. In addition, the use of air-dried lumber would have also reduced the life of the wooden cap, making it necessary for the City to replace it much

sooner.

**RELATION TO CITY COUNCIL GOALS AND WORK PLAN:**

Expenditure of this funding is consistent with the following Council adopted Goals:

- ***Stewardship of City Infrastructure and Maintaining a Safe Community.*** This project served to maintain the Pacifica Municipal Pier in safe and user-friendly condition.

**FISCAL IMPACT:**

Fiscal Impact is \$41,649.47 in additional project budget. Of this amount \$41,145.30 will be reimbursed by National Fish and Wildlife Foundation (NFWF) with the remaining balance of \$504.17 (considered as City's share) absorbed by the Public Work's budget. These Contract Change Orders increased the project budget from \$83,750.00 to \$125,399.47, while the total amount of grants approved by National Fish and Wildlife Foundation also increased from \$83,750 to \$124,895.30.

**ORIGINATED BY:**

Public Works

**ATTACHMENT LIST:**

Contract Change Orders 1 and 2 (PDF)