



**CITY OF PACIFICA
COUNCIL AGENDA SUMMARY REPORT**

6/25/2018

SUBJECT:

Adoption of a resolution approving contracts with the California State Department of Education for the purpose of providing child care and child development services for fiscal year 2018-2019 in the amount of \$814,244.

RECOMMENDED ACTION:

Adopt a Resolution entitled "A Resolution of the City Council of the City of Pacifica Approving Agreement to This Transaction with the California Department of Education for the Purpose of Providing Child Care and Development Services and to authorize the Designated Personnel to Sign Contract Documents for Fiscal Years 2018/19."

STAFF CONTACT:

Michael Perez, Director, Parks, Beaches and Recreation
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Tracy Gilbert, Child Care Supervisor
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BACKGROUND/DISCUSSION:

Child Care Services is in an annual contractual agreement with the California Department of Education to provide subsidized child care. Council action authorizing staff to have on-going responsibility and authority to work with the California Department of Education Early Education and Support Division regarding the program's contract is required. Currently, Child Care Services Supervisor Tracy Gilbert has this authority and will continue to facilitate this process. This includes: processing the annual re-application, submission of monthly/quarterly requests for reimbursement, attending semi-annual and annual training sessions, authorizing families to receive subsidized care and ongoing communications with the state representative of the Early Education and Support Division.

The California Department of Education, Early Education and Support Division request a Council resolution authorizing participation in the 2018-2019 contracts and naming an authorized representative.

RELATION TO CITY COUNCIL GOALS AND WORK PLAN:

This action helps to support youth services, which is a component of **A Healthy and Compassionate Community**.

FISCAL IMPACT:

Annual contracts from the California State Department of Education for providing subsidized child care at Sunset Ridge, Vallemar, Ocean Shore, Cabrillo and Fairmont West are the General Child Care Contract of \$640,462 and the California State Preschool \$173,782 totaling \$814,244. The expenditures and revenues related to these contracts are included in the Fiscal Year 2018-2019 Proposed Budget. No additional budget authorization is needed.

ORIGINATED BY:

Parks, Beaches & Recreation Department

ATTACHMENT LIST:

None. (TXT)

CCTR 8241 (PDF)

CSPP 8525 (PDF)